

CalATERS-Global Expense Summary

REPORT INFORMATION

Name John Chiang
Expense Dates 01/15/14-01/16/14
Form ID drf0
Approver
Start Date/Time 01/15/14 / 1350
End Date/Time 01/16/14 / 1650
Trip Location LAX-SAC-BUR
Purpose of Trip 1/15Spk@LatinoJourLatinoLeaders'Rec
Authorization #/ Trip # 1

REPORT TOTALS

Report Total 526.62 USD
Department Paid 417.78 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 108.84 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
01/15/14	Airfare - Commercial	208.89	Department Paid	United States (US)	1.00		208.89
01/15/14	Lodging	108.84	Cash	United States (US)	1.00		108.84
01/16/14	Airfare - Commercial	208.89	Department Paid	United States (US)	1.00		208.89

Expense Sub-Totals

Airfare - Commercial 417.78
Lodging 108.84

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost count		46new

Did you obtain prior written approval to exceed the maximum allowed? Yes

#46a DPA
required - Lodging